





INTERNATIONAL CANINE SEMEN BANK – OREGON | MAIN OFFICE  
 P.O. Box 651 Sandy, Oregon 97055  
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**PROCEDURES FOR UTILIZING YOUR STUD DOGS FROZEN SEMEN**

When you wish to utilize the frozen semen you have stored at ICSB, the following steps should be followed in order to ensure that shipping and artificial insemination are carried out efficiently:

1. Check your account with ICSB. Your account should show a zero balance in order for frozen semen to be released for shipment. If you have any questions about your account, please call 503-663-7031.
2. Notify ICSB early in the bitch's estrous cycle. For example, on the first or second day that you notice a red vaginal discharge from the bitch, send ICSB a completed Frozen Canine Semen Release Form.
3. Allow 3 to 4 days for shipment of the frozen semen. Usually, ICSB can ship sooner than this; however, allow a safe margin of time for the shipment to be handled. It is very difficult, or may be impossible, to ship with just one days' notice before a bitch needs to be bred, or on a holiday or weekend. For shipments requested with less than 2 days' notice, or ASAP, an additional handling Stat Fee is charged. Normally a 24-hour period of time is required to charge the shipping tank prior to retrieval of the frozen semen and transfer to the shipping tank.
4. When you request ICSB to ship your dog's frozen semen, please be sure you complete this form, listing the name, address, and telephone number of the shipment destination. Specify how many vials of semen to release for shipment. In most cases, 1 or 2 vials are shipped. We accept Visa, MasterCard, Discover, or American Express for the shipping charges, and usually the bitch owner will pay for the preparation and shipping of the frozen semen. In some instances cash, cashiers check, or a money order may be required for pick up of frozen semen. Please note that ICSB cannot release frozen semen without the completed Frozen Canine Semen Release Form. **Please note a completed Frozen Canine Release Form is not a Transfer of Ownership.**
5. ICSB will arrange for the shipping of your dog's frozen semen. If ICSB does not have a trained inseminator close to the bitch to be bred, then we can provide detailed written instructions and telephone assistance. We have many litters resulting from artificial insemination by untrained inseminators. The retrieval and thawing of the frozen semen involves just a few steps and is not difficult.
6. Shipping charges, tank rental, and return are ultimately the responsibility of the semen owner. It is often very expensive to ship frozen canine semen; if cost is a concern, please call for a shipping estimate. We are happy to provide an approximate quote for shipping. At this time, we ship the frozen semen one of three ways: UPS, FedEx, or Air Cargo. For domestic shipping, there is a tank rental charge of \$85 (some Veterinary clinics will be higher) for the first 7 days, beginning on the day the tank leaves our facility. On the 8<sup>th</sup> day, a daily tank rental fee of \$15 is charged until the tank is returned or until the replacement cost of the tank is reached. We recommend for the semen owner to emphasize the rental fee to the recipient, and that it is necessary for the bitch owner or veterinarian at the bitch's location to return the shipping container as quickly as possible to avoid additional rental charges.
7. In the event of loss or damage of frozen semen due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB will not be held liable for the loss or the replacement value of the frozen semen. Prices subject to change without notice.
8. Sperm cells will eventually cease living, but no one knows or can predict when this will occur, and it can vary from dog to dog. ICSB-OR shall not be held liable for, and cannot guarantee conception from, frozen canine semen. Nor can ICSB-OR guarantee that the frozen sperm cells will be viable at the time of thawing for insemination. ICSB is not responsible for differences in thaw rate and quality of sample as determined by inseminator.
9. ICSB cannot be held liable for any damages to semen once the semen is released from ICSB.

**LIMITATION OF LIABILITY**

**In any event, ICSB's liability, as well as that of any of its principals, employees or agents, if determined, shall not exceed the total compensation received by ICSB under this agreement. This limitation of liability applies for any and all claims, losses, expenses, injuries or damages, arising out of or in any way related to the performance of this agreement by reason of any act or omission, including breach of contract, negligence, errors, omissions, strict liability, breach of warranty or any reason whatsoever, not amounting to a willful, wanton or intentional wrong. This limitation of liability includes, but is not limited to claims for lost profits, loss of use, costs of replacement special damages and/or indirect or consequential damages whatsoever, caused by ICSB, its principals, employees or agents.**

**In the event that any dispute arises between the parties to this agreement, you agree that the dispute shall be governed by laws of the State of Oregon, USA, without regard to any conflict of law provisions and you agree to the exclusive personal jurisdiction and venue in the state and federal courts located in City of Portland, Oregon, USA.**

**In the event of any lawsuit or claim being made to enforce the terms of this agreement, the prevailing party in such lawsuit or claim shall be entitled to an award of their reasonable attorney fees and costs.**

By my signature below, I authorize International Animal Semen Bank, Inc, dba International Canine Semen Bank (ICSB) – Oregon to perform services for me. I agree to all statements made in this document preceding my signature below. I understand ICSB does not guarantee fertility or successful fertilization. I also understand ICSB is not responsible for services rendered by non-ICSB individuals or entities. My payment for ICSB services is due at the time of the service. Other charges may be applied to my provided payment information at a later date, if additional services are necessary. ICSB may or may not notify me of these additional charges prior to charging my provided payment information. I agree to any fees ICSB charges to my provided payment information to be made without informing me. I further state that ICSB has offered to provide an estimate of these charges to me. In the event that I initiate a chargeback, or a check bounced, I understand I will be charged additional fees. If ICSB has to prove in any way that I authorized the use of my provided payment information, I will incur additional fees from ICSB any time they are required to prepare a response to my chargeback. I also agree that any person I allow to access my frozen semen at ICSB, or any person that pays fees billed to my account at ICSB will be guaranteed by me. Any person I ask ICSB to bill on my behalf will be informed by myself of fees or charges made by ICSB. If the person reverses any charge at ICSB, I will be held liable for reimbursement to ICSB immediately. It is my responsibility to ensure ICSB is paid for all services performed by or charged through ICSB to my account at ICSB.

**Sign and Date Below:**

Signature of Cardholder: \_\_\_\_\_ Date: \_\_\_\_\_

Cardholder Name Print: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CCV#: \_\_\_\_\_ Postal Code: \_\_\_\_\_